

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, February 16, 2023

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

### 1) ORGANIZATION:

- a. Rachelle/Deb/Michelle: Monthly report on Amador College Connect activities.
- b. Susan: Review and approval of November minutes. (action item)
- c. Susan: Review and approval of January minutes. (action item)
- d. Craig: Presentation of Monthly bank balances and expenditures.
- e. Craig: Second administrator needed on Stripe, Square and Umpqua Bank account. Board Member volunteer needed.
- f. Craig and Board Discussion: Additional officer position, assistant to the treasurer. Take over specific tasks from Craig's current long list of responsibilities. (potential action item)
- g. Janice: Update/Results of the survey given to current Board of Directors, officer positions, committee member, etc.
- h. Board Discussion: Establishment of an Advisory Board. (action item)
- i. Paul: Update on communication with Columbia College regarding MOU.
- j. Board Discussion/Karen/Paul: Review of Strategic Imperatives and Goals for 2023. Draft emailed to Board Members on 2/7/23 from Karen to review prior to the meeting. (action item)
- k. Meg/Rachelle/Frank: Update on the American Rescue Plan funding application and funding timeline.
- l. Annette: If any, update on the parking lot lighting and safety concerns with the parking lot at the Prosperity Center.
- m. Board Discussion: Follow-up to the email sent by Karen D. from Karen W. regarding Sierra Business Council Grant opportunity.
- n. Reminder of updated Pledge Sheets needed from Board Members for 2022 and 2023. Once completed, email the sheet to Susan or bring your pledge sheet to the Center. Once you have a completed Volunteer Hour Documentation Sheet, email the sheet to Susan or bring your sheet to the center.
- o. Rachelle: Update on ACCF's Microsoft issues and services performed by Terrapin.
- p. Board Discussion: Chamber Mixer host date for 2023. Do we have an actual date to place on the ACCF calendar of events?

- q. Thank you to Karen and Janice for compiling the information to create the draft of the Strategic Imperatives and Goals for 2023!
  - r. Thank you to Karen and Paul for facilitating the January Annual Organizational/Strategic Planning Meeting.
  - s. Thank you to Janice for sending out the information regarding Advisory Boards for non-profits.
  - t. Thank you to Zoey for her email and suggestions for fundraising events and Sponsorship Levels opportunities for fundraising events.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Zoey: Discussion of the ideas sent to Board Members regarding potential fundraising ideas.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:
- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current staffing limitations but will continue to remain on the agenda. \*\*Currently we have a student (not eligible for the MHSA scholarship) but enrolled in the Human Services program from Calaveras. \*\*

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, March 16, 2023 at 4:30 pm via hybrid format via Zoom or in-person at the Center.