

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, October 20, 2022

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

### 1) ORGANIZATION:

- a. Rachelle/Deb/Michelle: Monthly report on Amador College Connect activities.
- b. Rachelle/Deb/Michelle: Update on the gift/recognition for students who have completed their degree or certificate program. Gift is given once their diplomas/certificate is brought into the center.
- c. August minutes were distributed via email on October 6 for Board Members to review and approve. John T. made the motion to approve the August minutes and this motion was seconded by Janice. The approval of the minutes passed unanimously. Review and approval of September minutes. (action item)
- d. Presentation of Monthly bank balances and expenditures. Financial update was sent to Board to review via email 10/18.
- e. Karen/Maureen/John T.: Report on the Barn Dance Event.
- f. Janice/Rachelle: Updated information on MOU with Columbia College and/or updated information, emails or correspondence with an update from Dr. Tran's office or Alan Coon.
- g. Meg/Rachelle/Frank: Update on the American Rescue Plan funding application.
- h. Annette: If any, update on the parking lot lighting and safety concerns with the parking lot at the Prosperity Center.
- i. Reminder of updated Pledge Sheets needed from Board Members for 2022. Once completed, email the sheet to Susan or bring your pledge sheet to the Center. Once you have a completed Volunteer Hour Documentation Sheet, email the sheet to Susan or bring your sheet to the center.
- j. Janice/Rachelle/Neil/Craig: Update on ACCF's Microsoft issues and services performed by Terrapin.
- k. Board Discussion: Chamber Mixer host date for 2023. Volunteer needed to contact Chamber to be placed on their calendar.
- l. Board Discussion: Strategic Plan update for 2023. Meeting date? Update via email, meet in person? Volunteer to lead this process?
- m. After reviewing the Board Policy regarding officers for the Board, each calendar year there is an opportunity for Board Members to request an officer position. The positions available are Chair, Vice-Chair, Treasurer and Secretary. This item will be

placed on the November agenda to allow for Board Members to decide if they are interested in fulfilling one of these positions.

- n. Thank you to Neil for providing opportunities for others to attend the Barn Dance Event by offering scholarships for the purchase of tickets.
- o. Thank you to Deb for traveling to Sierra Hills to present information on ACCF programs and services.
- p. Thank you to the Fundraising Committee, Karen, John T. and Maureen, for their work on the October Fundraising event!! Thank you to the Board Members who volunteered to serve on the subcommittees.
- q. Thank you to Neil, John T. and Karen for their social media advertising and publicity efforts for the Barn Dance.

2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:

- a. Fundraising Committee: Discussion of a tentative date for a 2023 Fundraising Event. What type of event? Maximum participation of Board Members will be needed to proceed with the planning of the event.
- b. Karen: 2022 Giving Tuesday Event, Tuesday November 29<sup>th</sup>. Board Member volunteers are needed for this event.
- c. Jim: Potential for an educational program/seminar to “air” as a donation generating event for ACCF.

3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:

4) PROGRAM OPERATIONS COMMITTEE REPORTS:

- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current COVID restrictions but will continue to remain on the agenda. \*\*Currently we have a student (not eligible for the MHSA scholarship) but enrolled in the Human Services program from Calaveras. \*\*

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: Last regular meeting of 2022 is Thursday, November 17, 2022 at 4:30 pm via hybrid format via Zoom or in-person at the Center.