

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, August 18, 2022

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

### 1) ORGANIZATION:

- a. Rachele/Deb/Michelle: Monthly report on Amador College Connect activities.
- b. Board Discussion: A gift/recognition for students who have completed their degree or certificate program. Gift is given once their diplomas/certificate is brought into the center? Gift card from local businesses? Amount?
- c. Susan: Review and approval of July minutes. (action item)
- d. Craig: Presentation of Monthly bank balances and expenditures.
- e. Craig: Lease renewal update for the Prosperity Center.
- f. Rachele: Updated information on MOU with Columbia College and/or updated information, emails or correspondence with an update from Dr. Tran's office.
- g. Rachele/Frank: Update on the American Rescue Plan funding.
- h. Susan: Update on the Mixer/Open House at the Prosperity Center on September 14, 2022 from 5 pm-8 pm. Susan will need a check to hand to the caterer at the event. Susan will confirm with caterer the actual price.
- i. Annette: If any, update on the parking lot lighting and safety concerns with the parking lot at the Prosperity Center.
- j. Susan: Reminder of Pledge Sheets needed from Board Members for 2022. Once completed, email the sheet to Susan or bring your pledge sheet to the Center. Once you have a completed Volunteer Hour Documentation Sheet, email the sheet to Susan or bring your sheet to the center.
- k. Janice/Rachele/Neil/Craig: Update on ACCF's Microsoft issues and audit performed by Terrapin.
- l. Maureen: Update on the status of the Argonaut High School Culinary Program and/or if a potential budget to approve for the Dessert Auction at the October Event is needed.
- m. Thank you to Janice for arranging for the presentation of the scholarships from the Women's Club of Sutter Creek and for encouraging students to apply for these scholarships.
- n. Thank you to Deb for developing and distributing the most recent ACCF Newsletter.
- o. Thank you to Annette for volunteering to secure a raffle prize for the upcoming Open House/Chamber Mixer Event.

- p. Thank you to the Fundraising Committee, Karen, John T. and Maureen, for their continued work on the October Fundraising event!! Thank you to the Board Members who have volunteered to serve on the subcommittees.
  - q. Thank you to Rachelle for the updating the Center Calendar.
  - r. Thank you to Janice for updating the “Talking Points” document.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Fundraising Committee: Update and discussion of the October 1<sup>st</sup> Country Western Themed Dinner/Dance. Subcommittee areas that need additional help?
  - b. Jim: Potential for an educational program/seminar to “air” as a donation generating event for ACCF.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:
- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current COVID restrictions but will continue to remain on the agenda. \*\*Currently we have a student (not eligible for the MHSA scholarship) but enrolled in the Human Services program from Calaveras. \*\*

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: Next regular meeting is Thursday, September 15, 2022 at 4:30 pm via hybrid format via Zoom or in-person at the Center.