

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, November 17, 2022

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 pm Open Session of the Regular Meeting of ACCF – Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time, the Board will hear comments from the public, if any.

1) ORGANIZATION:

- a. Rachele/Deb/Michelle: Monthly reports on Amador College Connect activities.
- b. Susan: Review and approval of September minutes. October board member attendance total did not reach quorum. Minutes were held over to November meeting.
- c. Maureen: Review and approval of October minutes.
- d. Craig: Presentation of Monthly bank balances and expenditures.
- e. Rachele: Survey current ACCF board members for concurrent membership on Amador County Transportation Commission.
- f. Janice/Rachele: Updated information on MOU with Columbia College and/or updated information, emails or correspondence from Dr. Tran's office or Alan Coon.
- g. Rachele/Frank/Meg: Update on the American Rescue Plan and application submitted by ACCF.
- h. Annette: If any, update on the parking lot lighting and safety concerns with the parking lot at the Prosperity Center.
- i. Susan: Reminder on updated Pledge Sheets needed from the Board Members for 2022. Complete and email the sheet to Susan or bring it to the Center. Email your completed *Volunteer Hour Documentation Sheet* to Susan or bring it to the Center.
- j. Janice/Rachele/Neil/Craig: Update on ACCF's Microsoft issues and services performed by Terrapin. Including Board member use of ACC email address.
- k. Board Discussion: Chamber Mixer host date for 2023. Volunteer needed to contact Chamber to be placed on their calendar.
- l. Board Discussion: Strategic Plan update for 2023. Meeting date? Updates via email? Meet in person? Volunteer to lead this process?
- m. Susan: According to our Board Policy regarding officers for the Board, each calendar year there is an opportunity for Board members to request an officer position. The positions available are Chair, Vice-Chair, Secretary and Treasurer. Board members can also indicate their intention to continue on the Board or to resign.
- n. Karen: Discuss formation of subcommittee to review Center activities and procedures.
- o. Thank you to Meg for completing our American Rescue Plan application and submitting it on time.
- p. Thank you to Deb for the informative Fall ACCF Newsletter.

2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:

- a. Fundraising Committee: Discussion of a tentative date for a 2023 Fundraising Event. What type of event? Maximum participation of Board Members will be needed to proceed with the planning of the event.
- b. Karen: 2022 Giving Tuesday Event, Tuesday, November 29th. Board member volunteers are needed for this event.

3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:

4) PROGRAM OPERATIONS COMMITTEE REPORT:

- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item but will continue to remain on the agenda.

Committee Member initiatives: (non-agenda items reported/suggested by members)

Adjournment: The next scheduled meeting is Thursday, January 19, 2023 at 4:30 pm via hybrid format of Zoom or in-person at the Center.