

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, May 19, 2022

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

### 1) ORGANIZATION:

- a. Welcome and thank you for joining to new Board Members, Jim Armstead and Amy Stuart! Paul: Introductions of Board Members and staff.
- b. Rachelle/Deb/Michelle: Monthly report on Amador College Connect activities.
- c. Susan: Review and approval of March minutes. (action item)
- d. Craig: Presentation of Monthly bank balances and expenditures.
- e. Susan: Updated Board Roster. Name tags have arrived for new Board Members and staff. Board Member business cards are available too.
- f. Rachelle/Frank: Update on the American Rescue Plan funding.
- g. Lynn/Karen: Update on Chamber calendar with a date for hosting a mixer at the Prosperity Center in the Spring of 2022.
- h. Annette: Update on the parking lot lighting and safety concerns with the parking lot at the Prosperity Center.
- i. Susan: Discussion on additional documentation to accompany new Board Policy regarding donations from Board Members. How to implement, collect the forms completed by Board Members and where are the completed forms kept? Procedure?
- j. Janice/Neil: Update on ACCF's Microsoft issues and potential plan to hire an outside source to resolve these issues.
- k. Karen: Donation of primary source materials to ACCF.
- l. Thank you to Janice and Brittany for updating the website and ACCF brochures.
- m. Thank you to Courtney for volunteering at the Celebrate Our Children Event.
- n. Congratulations to both Deb and Michelle for receiving an excellent 3 month evaluation. Thank you to Rachelle and Janice for completing the evaluations.
- o. Thank you to Craig for his many hours he donates as our Treasurer!! Most recently thank you for your time and effort put into ACCF taxes and filing of our non-profit status.

### 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:

- a. Karen/Maureen/John T./Craig/Lynn: Continued discussion and/or update on possible Wine/Food/Beer fest and Fundraiser for families/open house.

3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:

- a. Follow-up/Update on an ACCF presence at the Amador County Fair.

4) PROGRAM OPERATIONS COMMITTEE REPORTS:

- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current COVID restrictions but will continue to remain on the agenda.

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: Next regular meeting is Thursday, June 16, 2022 at 4:30 pm via hybrid format via Zoom or in-person at the Center.