

## Amador Community College Foundation Meeting Minutes

Thursday, July 15, 2021

Paul Molinelli called the regular public meeting of the Amador Community College Foundation to order on Thursday, July 15, 2021 via Zoom Meeting at 4:40 p.m.

Roll Call: John Tillman, Lynn Morgan, Craig Burman, Paul Molinelli, , John Ellyson, Andy Byrne, Frank Axe, Janice Davis, Karen Dickerson and Susan Zaffarano. Staff: Rachelle Saldate and Nickie Crofts.

Public Comments: There were no public comments.

### 1) ORGANIZATION:

- a. Nickie presented her written report to the Board. From the period of June 18, 2021- July 15, 2021. There are currently 140 total students enrolled. The largest number of students enrolled by institution is 86 at Coastline followed by 35 at Columbia. During this time period the center had 6 general visitors and 19 student visitors. There were 24 in person appointments, 15 email/phone inquiries, 20 current MHSA Scholarship students and there are 2 current ECE apprentices, 7 current ECE scholarship students, 3 JRCR scholarship students and 22 dual enrollment students. The center was closed for summer break June 28-July 2. Fall registration for all campuses has begun. Nickie has begun training with Karen W. on Tuesdays and Thursdays. The May newsletter was sent out on May 19<sup>th</sup>. Nickie is continuing working with First Five staff to develop funding of the ECE scholarship. The JRCR has resumed their employee scholarship program. The summer check in cohort meeting for the MHSA students was held July 8<sup>th</sup> via Zoom. Regular cohort meetings resume in September. Rachelle presented her Executive Director report to the Board. Rachelle's report included the many activities she is involved in for ACCF. Rachelle has updated the Employee Handbook to include the new federal Holiday which notes an additional center closure. Staff received copies of the updated Handbook and the new version was sent to Sue Allred for review. The MOUs for all participating partners have been renewed for the new fiscal year. A rough draft has been developed for the CalVet program. This program will not be called a scholarship or will funds for tuition be a part of the program. The program will include a connection to mental health support. The Rancheria human resources department met with ACCF staff and Craig to discuss the renewal of the Jackson Rancheria Employee scholarship. Rachelle has been in communication with Brittany Williams in regards to making Karen Warburton an email address. This process has shed light on the issues ACCF still has unresolved with Gold Country Cloud. Board discussion regarding these continuing issues resulted in a decision to have Susan reach out for legal counsel on behalf of ACCF.
- b. Frank made a motion to approve the June minutes and John T. seconded the motion. The motion was unanimously approved by the Board.

- c. Craig presented the Board with the June 2021 month by month budget summary. The June balance from El Dorado Savings was \$46, 200. The balance of the Umpqua account was \$7,588. Therefore the total funding amount available is \$50,503.
  - d. Effort is still being made on the behalf of ACCF in resolving the issues associated with Gold Country Cloud. As discussed during Rachele's report, Susan will be reaching out to legal counsel for potential resolution. This will be on the August agenda to get an update.
  - e. Frank reported to the Board on the American Rescue Plan Funding Meeting he has attending on behalf of ACCF. The general criteria for non-profits to qualify for these funds are that the organization experienced lost funds due to COVID or the organization is able to demonstrate an ability for job training or re-education for employment opportunities. ACCF could fit into the category of job training/re-education opportunities. ACCF would need to apply as soon as the application becomes available. Board discussion reinforced the significance of the development of both our goals and strategic planning to be ready to apply for not only this funding opportunity but future grants as well.
  - f. Karen presented the results of the survey for a meeting time/date for the Strategic Planning/Goal Setting Meetings via email to Board Members. The results revealed there is no day where all interested Board Members are able to meet. The two days that contained the largest participation were Mondays and Thursdays. John T. made a motion for the Strategic Planning/Goal Setting Meetings to be held on Mondays 3:00-5:00 pm at the center with the option of attending via Zoom on the second Monday of each month. The decision included the advantage of the consistency of long time Board Members, Karen and Paul to be able to attend. Craig seconded the motion. The Board unanimously passed this motion. The first meeting is scheduled for Monday, August 16<sup>th</sup> 3:00-5:00 due to many Board Members unable to attend on the second Monday of August. Susan will send out an email with the dates/times for these meetings to be held through the month of December.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Karen reported the Fundraising Committee had not met and there was not anything new to report to the Board in this area.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- a. At the time of the meeting there was not an update on the Facebook/TV ads. It was confirmed they are currently up and running.
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:
- a. Board Discussion: Continued item discussion of expanding ACCF services through advertising, outreach, etc. to Calaveras County. This will be a reoccurring agenda item but due to the current COVID circumstances, this item will be tabled until a later date.

COMMITTEE MEMBER INITIATIVES: Janice let the Board know she will be restructuring the current Volunteer/Tutor Programs. Janice will be contacting each individual/volunteer to see their interest level, availability, etc. Janice let the Board know of a conversation she had with Simon Montagu regarding the possibility of him hosting a guest lecture/workshop on "Entrepreneurship" for ACCF. Susan will contact Simon to invite him to be part of the Strategic Planning/Goal Setting Meetings.

ADJOURNMENT: The Zoom meeting was adjourned at 5:22 pm. The next regular public meeting is scheduled for August 19, 2021 at 4:30 pm in person at the ACCF Center and also via Zoom.