

## Amador Community College Foundation Meeting Minutes

Thursday, April 15, 2021

Paul Molinelli called the regular public meeting of the Amador Community College Foundation to order on Thursday, April 15, 2021 via Zoom Meeting at 4:34 p.m.

Roll Call: Maureen Angle, Kelly Hunkins, John Tillman, Lynn Morgan, Craig Burman, Paul Molinelli, , John Ellyson, Karen Dickerson, Serena Acierto, Annette Solis Rios and Susan Zaffarano. Staff: Rachelle Saldate and Nickie Crofts. Guests: Andy Byrne and Simon Montagu.

Public Comments: Recognition, Introductions and Welcome to guests, Andy Byrne and Simon Montagu. Lynn shared that AAUW has openings for an AAUW Board Leadership position. This position currently meets every two weeks due to an on-going project. Please contact Lynn if you are interested in applying or want more information.

### 1) ORGANIZATION:

- a. The Board acknowledged the resignation of Board Member, Frank Leschinsky. A gift card to the Rancheria and a thank you card was sent to Frank for his many years of service on the Board.
- b. Board discussed the application for a new Board Member, Andy Byrne. Lynn made a motion to accept Andy as an ACCF Board member. Craig seconded the motion and the Board unanimously approved his selection to the Board.
- c. Rachelle presented her Executive Director report to the Board highlighting her activities. The activities include managing the current programs, expanding services including a potential scholarship for veterans and representing ACCF in many meetings. The issue with services from Gold Country Cloud continues to move towards closure. The computers at the center are being updated. Rachelle's report on her meeting with Brittany Williams, a proposal to Board was made to hire Brittany for large edits to the ACCF website. Without objection, the Board agreed to hire Brittany for this purpose. Rachelle continues to be a part of the discussion for ACCF to partner with CalVet to offer a scholarship to veterans. Rachelle has updated the ACCF talking points to include information based on Coastline's fall 2020 semester report. Rachelle provided the Board with a chart showing graduation data broken down by data from the 2016-17 academic year-2020-21(in progress) academic year. During this time 9 AACF students have earned an AA degree and 28 ACCF students have earned a certificate. Nickie presented her written report to the Board from the period of March 19, 2021-April 15, 2021. There are currently 110 total students enrolled. The largest number of students enrolled by institution is 71 at Coastline followed by 26 at Columbia. During this time period the center had 5 general visitors, and 15 student visitors. There were 13 in person appointments, 1 zoom/phone appointments, 8 email or phone inquiries were received, 17 current MHSA Scholarship students and there are 2 current ECE apprentices. ACCF Center was closed 3/29-4/2 for Spring Break. Nickie continues to represent ACCF at a variety of community meetings. Nickie's report included summaries of each of this

meetings attended. The JRCR Employee Scholarship is going to be restarted. Nickie has been reaching out to all of our colleges to find out what services they offer for veterans for information to bring to the discussion in researching a Veterans scholarship at ACCF.

- d. Craig made a motion to approve the March minutes and John T. seconded the motion. The motion was unanimously approved by the Board.
  - e. Craig presented the Board with the April 2021 month by month budget summary. The April balance from El Dorado Savings was \$52,803. The balance of the Umpqua account was \$7,588. Therefore the total funding amount available is \$60,391. The amount does not include the \$5,000 from American River Bank as those funds have not yet been received. ACCF has applied for the California COVID relief in the amount of \$15,000. The additions for this month include donations from Network for Good in the amount of \$640 and John T.'s donation for the purchase of the banner in the amount of \$286.
  - f. At the time of the Board meeting, Brittany will be contacting Richard to discuss transferring and having access of all ACCF's information currently held by Gold Country Cloud. An update of the progress towards this resolution will be on the May agenda.
  - g. Serena reported that the Director will revisit the Rancheria's possible participation in the Early Childhood Internship Program in 2022.
  - h. John T. reported to the Board that the banner has been placed on his property on Highway 26.
  - i. Karen reported she has recently emailed and contacted Calaveras County individuals and will report to the Board at the May meeting their interest.
  - j. Rachelle will meet with Janice to determine a timeline and proposal for hiring a new person for Program Assistant pending Nickie's departure. This item will be on the May agenda.
  - k. The Board formally thanked John T. for his effort, time, placing the banner on his property and his donation to defer the cost for the purchase of the banner advertising ACCF.
  - l. The Board formally thanked Karen for assisting John T. with the wording of the banner.
  - m. The Board formally thanked Karen, Janice and Meg for their time, work and effort put into submitting the application for the AARP Purpose Grant. If selected, ACCF could be awarded an amount of \$5,000-\$50,000.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Karen presented the updated information on the fundraising committee activities. The Fundraising Committee did not meet during the month of April. Kelly will be submitting the MOU between ACUSD and ACCF during the month of May for the 2021-22 academic year. Kelly let the Board know a new academy serving grades 7-12 will begin during the 2021-21 school year. This academy will have students select pathways to achieve specific goals. There will be a community college pathway and therefore could increase the enrollment of students at ACCF.

3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:

- a. Kelly gave the Board a suggestion to utilize Brittany to create a comprehensive marketing plan for ACCF. This plan could include a comprehensive way to advertise broadly the services and programs offered at ACCF.

4) PROGRAM OPERATIONS COMMITTEE REPORTS:

- a. Board Discussion: Continued item discussion of expanding ACCF services through advertising, outreach, etc. to Calaveras County. This will be a reoccurring agenda item but due to the current COVID circumstances, this item will be tabled until a later date. The Board acknowledged that having a sign on Highway 26 could impact this agenda item. Karen will be contacting individuals from Calaveras County as an outreach to determine interest.

COMMITTEE MEMBER INITIATIVES: John E. volunteered and requested to be part of the committee meeting with Terry Sanders to develop the possibility of the Veterans Scholarship.

ADJOURNMENT: The Zoom meeting was adjourned at 5:44 pm. The next regular public meeting is scheduled for May 20, 2021 at 4:30 pm via Zoom.