

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, June 17, 2021

LOCATION: Board Meeting will be held at the Prosperity Center and via Zoom Meeting

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

1) ORGANIZATION:

- a. Acknowledgement of email voting to confirm Neil Carlson and Jessica Cobb's applications to become Board Members. Motion to approve their membership to the Board passed with an email quorum.
- b. Paul: Board Welcome and official introductions to new Board Members, Neil Carlson and Jessica Cobb. Welcome to both Neil and Jessica!
- c. Acknowledgement of email voting to hire Karen Washburn as the new Program Assistant/Transition Specialist beginning August 2021 was passed June 7th. Karen will begin training with Nickie June 22nd. A contract of employment has been sent to Karen for review and signature.
- d. Rachele/Nickie: Monthly report on Amador College Connect activities.
- e. Board Discussion: Review and approval of May minutes. (action item)
- f. Craig: Presentation of Monthly bank balances and expenditures.
- g. Craig/Kelly/Rachele/Susan: Update on Gold Country services/contract and progress towards resolving issues associated with Gold Country Cloud services. Update on discussions/conversations with Jerry/Richard/others regarding services.
- h. Frank: Update on American Rescue Plan Funding.
- i. Maureen: Update on USDA RA Distance Learning and Telemedicine Grant Program.
- j. Karen: Update on Virtual Walk for Mental Illness.
- k. Board Discussion: Strategic Planning /Goal Setting Meetings begin July 1st for any interested Board Member. An email with the DRAFT created from our January 2020 Strategic Planning meeting was sent as a potential starting point for these meetings. The meetings will be held the first Thursday of each month at the center beginning at 4:30 with the option of attending via Zoom invitation as well. A Volunteer to chair the tentative Strategic Planning Meeting in January is needed. Anyone interested?
- l. Karen: Update on any staff interest from Calaveras County to serve on the Board or to receive information regarding services/programs offered by ACCF.
- m. Thank you to Annette and Mother Lode Job Training for sending out employment emails posting employment opportunities to ACCF students.
- n. Thank you to Nickie for developing and distributing the May ACCF Newsletter.

- o. Thank you to Nickie for updating comprehensive ACCF Procedure manual for individuals to work at the Center.
 - p. Thank you to Janice, Rachelle, Craig and Paul for their time on the interview committee to hire a new Program Assistant/Transition Specialist.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
 - a. Karen/Maureen/John T./Craig/Lynn: Update from the Fundraising committee.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
 - a. If any updates since the May board meeting: Facebook or TV ads. Continuing funding?
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:
 - a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current COVID restrictions but will continue to remain on the agenda. This item could become more relevant with the potential addition of a banner/sign placed on Highway 26. Rachelle and Nickie have met with Terri Tanner from Calaveras High School to inform her of the opportunities available at ACCF for current high school students and new graduates. ACCF staff and Terri Tanner will remain in contact to continue to develop this relationship.

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: Next regular meeting is Thursday, July 15, 2021 at 4:30 pm at the Prosperity Center or via Zoom format.