

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, May 20, 2021

LOCATION: Board Meeting will be held via Zoom Meeting

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

### 1) ORGANIZATION:

- a. Acknowledgement of Tammy Montgomery's resignation from the ACCF Board effective 5/10/21. A thank you card and gift certificate to the Kitchen Store will be sent from the Board and staff. Contributions towards this gift are currently being collected by Susan.
- b. Paul: Board Welcome and official introductions to new Board Member, Andy Byrne. Welcome Andy!
- c. Susan: Discussion of other new members to consider. Currently have two potential members interested. If applications have been received prior to the meeting this would be a potential action item. Application/information sent out to students to serve on the Board. Applications are due to Susan by May 28<sup>th</sup>. Email voting of applicants after this date. Student Board Member will be invited to attend the June Board Meeting. Board Roster update will be sent out after this date. Motion to amend the By-laws for increasing the number of the Board of Directors. Change Article VII Section 3 to read "the number of Board Members with be no more than 18." Email sent to Board Members on 5/12 for this amendment. (Action Item).
- d. Rachele/Nickie: Monthly report on Amador College Connect activities.
- e. Board Discussion/Susan: Review and approval of April minutes. (action item)
- f. Craig: Presentation of Monthly bank balances and expenditures.
- g. Craig/Kelly/Rachele/Susan: Update on Gold Country services/contract and progress towards resolving issues associated with Gold Country Cloud services. Update on discussions/conversations with Jerry/Richard/others regarding services. Susan sent an email to Richard on April 26<sup>th</sup> representing the Board allowing Brittany full authorization to obtain any/all requested information on behalf of ACCF.
- h. Board Discussion: Additional hours for the Program Assistant position. Suggested additional hours for the new hire would be 4 hours. (Action Item). Timeline for the new hire.
- i. Frank: Update on American Rescue Plan Funding.
- j. Maureen: Update on USDA RA Distance Learning and Telemedicine Grant Program.
- k. Karen: Update on Virtual Walk for Mental Illness.

- l. Board Discussion: In person meetings beginning in June? Begin planning, if decided, to schedule a Strategic Planning Meeting for July? Chairperson for the Strategic Planning Meeting, place, day, etc.
  - m. Karen: Update on any staff interest from Calaveras County to serve on the Board or to receive information regarding services/programs offered by ACCF.
  - n. Thank you to Serena for securing an increase for the administrative support to \$2,000 for the administration of the Jackson Rancheria Scholarship Program.
  - o. Thank you to Karen for the development of the flyers for the Celebrate the Children event. Thank you to Kelly and ACUSD Adult Ed for printing these flyers.
  - p. Thank you to Rachelle for representing ACCF at the Upcountry Rotary Event. Thank you letter sent to Rotary for their donation of \$1,000.
  - q. Thank you to Janice, Rachelle and Meg for developing a timeline for hiring of a new Program Assistant for ACCF.
  - r. Thank you to Janice, Maureen, Rachelle and Susan for covering the Center during Nickie's vacation.
  - s. Thank you to Frank, Maureen and Karen for volunteering their time to the programs listed in the organization area.
  - t. Thank you to Rachelle for updating the "talking points" for ACCF.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Karen/Maureen/John T./Craig/Lynn: Update from the Fundraising committee.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- a. If any updates since the April board meeting: Facebook or TV ads. Continuing funding?
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:
- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current COVID restrictions but will continue to remain on the agenda. This item could become more relevant with the potential addition of a banner/sign placed on Highway 26.

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: Next regular meeting is Thursday, June 17, 2021 at 4:30 pm via Zoom format or if appropriate or determined to meet in person at the ACCF conference room.